



Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 9553421
Procuring Entity CITY OF LAOAG, ILOCOS NORTE
Title Supply and delivery of Office, IT and Janitorial Supplies for use of Vice Mayor's Office and SP Legislative for 1st Quarter, 2023
Area of Delivery Ilocos Norte

Solicitation Number:	2023-19R	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	General Merchandise	Date Published	10/03/2023
Approved Budget for the Contract:	PHP 832,464.00	Last Updated / Time	10/03/2023 00:00 AM
Delivery Period:	20 Day/s	Closing Date / Time	29/03/2023 14:00 PM
Client Agency:			
Contact Person:	JOVYLYN P LUCAS BAC Secretariat Chairman Laoag City Hall Laoag City Ilocos Norte Philippines 2900 63-77-7720001 Ext.217 jovyplucas@gmail.com		

Description

QUANTITY UNIT DESCRIPTION
135 pcs Ballpen, (black)
80 pcs Battery, Size AA
111 ream Bond Paper Long
111 ream Bond Paper Medium
30 pcs Brown Envelope, Long
30 pcs Brown Envelope, Medium
58 pcs Correction Fluid
58 pcs Dog Clip Long
58 pcs Dog Clip Medium
650 pcs Envelope Documentary (Long)
650 pcs Envelope Documentary (Medium)
265 pcs File Folder Brown (Long)
260 pcs File Folder Brown (Medium)
260 pcs File Folder (without tab) Long
260 pcs File Folder Expanding (Long)
39 pcs Mailing Envelope, White (Long)
41 pcs Masking Tape 1"
52 pcs Paper clip, coated, big
52 pcs Paper Fastener, plastic, Long
65 pcs Pentelpen, Fine Black
53 pcs Record book 500 pp.
65 pcs Signing Pen (0.30) Black

65 pcs Signing Pen V ballpoint (Black)
 77 box Staple wire No. 35
 640 rms Xerox Paper, Long, Subs. 24
 580 rms Xerox Paper Medium Subs. 24
 102 bot Epson 003 Ink Refill (Black)
 54 bot Epson 003 Ink Refill (Yellow)]
 54 bot Epson 003 Ink Refill (Magenta)
 54 bot Epson 003 Ink Refill (Cyan)
 106 can Air Freshener 320 ml.
 155 roll Bathroom Tissue 2 ply
 58 can Insecticide Spray 500ml.
 4 pcs Broom Boy-boy
 10 pcs Disinfectant Spray 340g
 25 bot Dishwashing Liquid
 26 pcs Doormat cloth
 70 can Furniture Polish Spray
 70 bot Glass Cleaner
 5 bot Muriatic Acid
 145 bot Rubbing Alcohol (500ml)
 20 bot Toilet Bowl Disinfectant Liquid

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	General Merchandise	for use of Vice Mayor's Office and SP Legislative for 1st Quarter, 2023	1	Lot	832,464.00

Pre-bid Conference

Date	Time	Venue
17/03/2023	2:00:00 PM	CONFERENCE ROOM, LAOAG CITY

Other Information

Republic of the Philippines
 Province of Ilocos Norte
 BIDS AND AWARDS COMMITTEE
 CITY OF LAOAG

INVITATION TO BID

The LAOAG CITY, through the Government Appropriation Act – Office Supplies Expense intends to apply the sum of Eight Hundred Thirty-Two Thousand Four Hundred Sixty-Four Pesos (Php8832,464.00) being the Approved Budget for the Contract (ABC) to payments under the Solicitation No. 2022-019R. Bids received in excess of the ABC shall be automatically rejected at bid opening. The LAOAG CITY now invites bids for the Supply and delivery of Office, IT and Janitorial Supplies for use of Vice Mayor's Office and SP Legislative for 1st Quarter, 2023.

A complete set of Bidding Documents may be purchased by interested Bidders on March 17 - 29, 2023 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of P1,000.00.

The LAOAG CITY will hold a Pre-Bid Conference on March 17, 2023 at City Conference Room, City Hall Annex, Laoag City, which shall be open only to all interested parties who have purchased the Bidding Documents.

Bids must be delivered to the address below on or March 29, 2023, 2:00PM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB. Bid opening shall be on March 29, 2023, 2:00 PM at City Conference Room, City Hall Annex, Laoag City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

The LAOAG CITY reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

CONTACT PERSON:
 JOVYLYN P. LUCAS
 BAC Secretariat Chairman
 City Budget Office
 Brgy. 10 A.G. Tupaz St., Laoag City
 Tel. No. (077) 772-001; Local #: 217

APPROVED:

ATTY. ROXANNE LEE I. CASTRO
 City Administrator
 BAC Chairman

Created by JOVYLYN P LUCAS
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