



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10170698
Procuring Entity CITY OF LAOAG, ILOCOS NORTE
Title Purchase of office supplies for 3rd quarter 2023 for use by the different offices
Area of Delivery Ilocos Norte

Solicitation Number:	2023-60K	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Office Supplies and Devices	Date Published	28/09/2023
Approved Budget for the Contract:	PHP 724,890.00	Last Updated / Time	28/09/2023 00:00 AM
Delivery Period:	60 Day/s	Closing Date / Time	04/10/2023 15:30 PM
Client Agency:			
Contact Person:	JOVYLYN P LUCAS BAC Secretariat Chairman Laoag City Hall Laoag City Ilocos Norte Philippines 2900 63-77-7720001 Ext.217 bac_secretariat@laoagcity.gov.ph		

Description

Qty. Unit Description
1 reamsA3 Paper medium subs 20
15 pcs Ballpen 0.5
625 pcs Ballpen black
60 pcs Ballpen black 621 ball point
40 pcs Ballpen blue
8 pcs Ballpen blue 621 ball point
46 pcs Ballpen red
5 pcs Ballpen red 621 ball point
268 pcs Ballpen Retractable black
37 pcs Ballpen Retractable blue
11 pcs Ballpen retractable red
29 pcs Ballpen retractable refill black
6 pcs Ballpen retractable refill blue
75 pcs Battery AA
74 pcs Battery AAA
1 pc Battery AAA rechargeable
20 pcs Battery D black
43 pcs Binder clip 1 1/4"
56 pcs Binder clip 1"
35 pcs Binder clip 2"
53 pcs Binder clip 3/4"
50 pcks Board paper A4 cream/white by 10's
90 pcks Board paper long cream/white by 10's
36 pcks Board paper medium cream/white by 10's
91 reamsBond paper A4
10 reamsBond paper long subs 16
484 reamsBond paper long subs 20

57 reamsBond paper long subs 24
37 reamsBond paper medium subs 16
480 reamsBond paper medium subs 20
15 reamsBond paper medium subs 24
1 pc Book divider stand - per pair
524 pcs Brown envelope long
251 pcs Brown envelope medium
1 pcs Calculator 2 way power
2 pcs Calculator JS40B
8 bxs Carbon paper single face long
36 pcs Cartolina (11 red,16 white, 6 yellow, 3 blue)
20 pcs Certificate holder A4
5 pcs Cetificate holder medium red
22 pcs Clear sliding folder long
44 pcs Clear sliding folder medium
10 pcs Clearbook long
2 pc Clipboard long
100 pcs Colored ID lace with S hook 20.5 lanyard
42 reamsColored paper (green & yellow)
7 pcs Columnar book 24 columns
13 pcs Correction fluid
16 pcs Correction pen
126 pcs Correction tape
8 bxs Crayons 24 colors
7 pcs Dater stamp
11 pcs Document file box long
59 rolls Double sided tape 1"
22 rolls Double sided tape 2"
2 rolls Duct tape 2"
5 rolls Duct tape 3"
139 pcs Envelope expanding long
5 pcs Envelope expanding medium
30 pcs Envelope plastic long
5 pcs Envelope plastic medium
24 pcs Eraser
195 pcs File folder brown long
130 pcs File folder brown medium
307 pcs File folder expanding long
45 pcs File folder expanding medium
381 pcs File folder glossy long
213 pcs File folder glossy medium
196 pcs File folder long (white)
40 pcs File folder long w/ tab (green)
80 pcs File folder long w/o tab (green)
60 pcs File folder medium (blue)
135 pcs File folder medium (white)
20 pcs File folder medium w/ tab (green)
22 pcs File folder plastic long
8 pcs File folder plastic medium
39 pcs File Folder Sliding Long
1 pc File holder box 3 divisions
6 pcs File holder single vertical
1 pcs Filing tray 3 layered metal/steel
82 pcs Flourescent text marker
25 btls Glue 130ml
2 btls Glue 240ml
3 pcs Glue gun big
72 pcs Glue stick large
20 pcs Glue stick small
1 pcs Gun tucker big
4 bxs Gun tucker staple wire
9 pcs Hand cutter blade big
3 pcs Hand cutter blade, small L500G
5 pcs Hand cutter ordinary
1044 pcs Index card 5"x8"
3 pcks Laminating film
15 pcks Linen paper medium cream by 10's
1 pc Local Government Code Book
9 bxs Mailing envelope long white
59 pcs Manila paper
34 rolls Masking tape 1"
20 rolls Masking tape 1/2"
33 rolls Masking tape 2"
18 rolls Masking tape 3"
2 pcs Meter stick wood
6 reamsMimeo paper long subs 18WW
6 reamsMimeo paper medium subs 18 WW
125 pcs Notebook 80s spiral
35 pcs Notebook pocket size
44 pcs Notebook Steno
20 rolls Packing tape 2"

20 rolls Packing tape 3"
75 bxs Paper clip jumbo plastic coated by 100's
38 bx Paper clip plastic coated small #2 by 100's
11 bx Paper fastener plastic coated long by 50's
69 bxs Paper fastener plastic coated short by 50's
2 bxs Paper fastener stainless by 50's
15 pcks Paper laid board long by 10's
30 pcks Paper laid board medium by 10's
8 pcks Parchment paper medium by 10's (light blue)
11 btls Paste with spatula made of starch
61 pcs Pencil #1
328 pcs Pencil #2
4 pcs Pencil sharpener big
83 pcs Permanent marker broad black
2 pcs Permanent marker broad blue
66 pcs Permanent marker fine black
11 pcs Permanent marker fine blue
2 pcs Permanent marker fine red
26 pcs Photo frame A4/legal
51 pcks Photo paper A4 by 10's
60 pcs Plastic jacket certificate holder A4
5 pcs Plastic jacket certificate holder long
5 pcs Plastic jacket certificate holder medium
4 pcs Puncher big
19 pcks Push pin by 100's
1 bx PVC card 500/bx
3 pads Rainbow ruled pad
3 pcs Received stamp
9 pcs Record book 150pp
13 pcs Record book 200pp
65 pcs Record book 300pp
50 pcs Record book 500pp
2 pcs Ring binder 0.5"
2 pcs Ring binder 0.75"
2 pcs Ring binder 1 1/2"
7 pcs Ring binder 1"
2 pcs Ring binder 1.5"
3 pcs Ring binder 2"
5 bxs Rubber band flat 350g
4 bxs Rubber band round 350g
3 pcs Ruler 12" metal
5 pcs Ruler 12" plastic
1 pcs Ruler 18" metal
8 pcs Scissor big plastic
7 pcs Scissor plastic small
4 pcs Scissors stainless
97 rolls Scotch tape 1"
47 rolls Scotch tape 2"
18 pcs Signing pen 0.3 black
73 pcs Signing pen 0.4 black
10 pcs Signing pen 0.4 blue
110 pcs Signing pen 0.5 black
34 pc Signing pen 0.5 blue
13 pcs Signing pen 0.7 black
7 pcs Signing pen 0.7 blue
17 pcs Signing pen 1.0 black
3 pcs Signing pen 1.0 blue
12 pcs Signing pen gel V5
10 pcs Signing pen retractable gel ink
5 pcs Signing pen V ballpoint black
2 pcs Signing pen v10 grip black
10 pcs Signing pen V5 black
12 pcs Signing pen V5 blue
5 pcs Signing pen v7 black
30 pcks Silk pin
16 pcs Stamp pad #2
3 btls Stamp pad ink 1L
20 bxs Staple wire #10 by 12s
102 bxs Staple wire #35
9 pcs Staple wire remover pincher type
2 pcs Staple wire remover plier type
7 pcs Stapler #10
3 pcs Stapler #35
14 pcs Stapler #35 w/ staple wire remover
8 pcks Sticker luminous (yellow green) by 10's
9 pcks Sticker paper A4 by 10's
27 pcks Sticker paper A4 glossy by 10's
62 packs Sticker paper A4 matte by 10's
10 pads Sticky notes 1.5x2
10 pads Sticky notes 1x3
15 pads Sticky notes 2.5x3.4

22 pads Sticky notes 2x3
 39 pads Sticky notes 3x3
 4 pads Sticky notes 3x5
 7 pads Sticky notes 4x4
 27 pads Sticky notes colorful arrow
 1 pcks Tabblings
 2 pc Tape dispenser 2"
 27 bxs Thumbtacks by 100's (gold)
 1 pcks Tracing paper by 10's
 11 pcs Typewriter ribbon
 100 packsVellum board/Special board paper by 10's
 1 pcs Wall clock
 2 pcs White board eraser
 40 pcs White board marker black
 7 pcs White board marker blue
 7 pcs White board marker red
 16 pads Yellow pad

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Office Supplies and Devices	Purchase of office supplies for 3rd quarter 2023 for use by the different offices	1	Lot	724,890.00

Created by JOVYLYN P LUCAS

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