



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10562422
Procuring Entity CITY OF LAOAG, ILOCOS NORTE
Title Supply and delivery of Office and Janitorial Supplies for use of the Office of the City Vice Mayor and SP Legislative for 1st Quarter, 2024
Area of Delivery Ilocos Norte

Solicitation Number:	2024-015R	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	2
Classification:	Goods	Document Request List	3
Category:	Office Supplies and Devices	Date Published	16/02/2024
Approved Budget for the Contract:	PHP 844,765.00	Last Updated / Time	23/02/2024 16:48 PM
Delivery Period:	30 Day/s	Closing Date / Time	13/03/2024 15:00 PM
Client Agency:			
Contact Person:	Rhonaline Joy B Agaran BAC Secretariat Member Laoag City Hall Laoag City Ilocos Norte Philippines 2900 63-77-7720001 Ext.217 rhonbaengan01@gmail.com		

Description

QUANTITY UNIT DESCRIPTION
130 pcs Ballpen, (black)
100 pcs Battery, Size AA
260 pcs Brown Envelope, Long
260 pcs Brown Envelope, Medium
260 pcs Correction Fluid
260 pcs Dog Clip Long
260 pcs Dog Clip Medium
650 pcs Envelope Documentary (Long)
650 pcs Envelope Documentary (Medium)
650 pcs File Folder Brown (Long)
650 pcs File Folder Brown (Medium)
650 pcs File Folder (green without tab) Long
650 pcs File Folder Expanding (Long)
1300 pcs Mailing Envelope, White (Long)
1300 pcs Paper clip, coated, big
1300 pcs Paper Fastener, plastic, Long
260 pcs Pentelpen, Fine Black
260 pcs Record book 500 pp.
130 pcs Signing Pen (0.30) Black
130 pcs Signing Pen V ballpoint (Black)
410 box Staple wire No. 35
280 rms Photocopy Paper, Long, Subs. 24

280 rms Photocopy Paper Medium Subs. 24
 70 bot Computer Ink Refill (Black)
 70 bot Computer Ink Refill (Yellow)]
 70 bot Computer Ink Refill (Magenta)
 70 bot Computer Ink Refill (Cyan)
 130 can Air Freshener 320 ml.
 260 roll Bathroom Tissue 2 ply
 70 can Insecticide Spray 500ml.
 65 pcs Broom Boy-boy
 70 pcs Disinfectant Spray 340g
 70 bot Dishwashing Liquid
 70 pcs Doormat cloth
 70 can Furniture Polish Spray
 70 bot Glass Cleaner
 145 bot Rubbing Alcohol (500ml)
 55 bot Toilet Bowl Disinfectant Liquid

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Office Supplies Expenses	for use of the Office of the City Vice Mayor and SP Legislative for 1st Quarter, 2024	1	Lot	844,765.00

Pre-bid Conference

Date	Time	Venue
23/02/2024	3:00:00 PM	CONFERENCE ROOM, LAOAG CITY HALL

Other Information

Republic of the Philippines
 Province of Ilocos Norte
 BIDS AND AWARDS COMMITTEE
 CITY OF LAOAG

INVITATION TO BID

The LAOAG CITY, through the Government Appropriation Act – Office and Other Supplies Expenses intends to apply the sum of Eight Hundred Forty-Four Thousand Seven Hundred Sixty-Five Pesos and 00/100 Centavos (Php844,765.00) being the Approved Budget for the Contract (ABC) to payments under the Solicitation No. 2024-015R. Bids received in excess of the ABC shall be automatically rejected at bid opening. The LAOAG CITY now invites bids for the Supply and delivery of Office and Janitorial Supplies for use of the Office of the City Vice Mayor and SP Legislative for 1st Quarter, 2024.

A complete set of Bidding Documents may be purchased by interested Bidders on February 16 – March 08, 2024 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of P1,000.00.

The LAOAG CITY will hold a Pre-Bid Conference on February 23, 2024, 3:00 PM at City Conference Room, City Hall Annex, Laoag City, which shall be open only to all interested parties who have purchased the Bidding Documents.

Bids must be delivered to the address below on or March 08, 2024, 3:00PM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB. Bid opening shall be on March 08, 2024, 3:00 PM at City Conference Room, City Hall Annex, Laoag City. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

The LAOAG CITY reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

CONTACT PERSON:
 ENGR. ESMERALDA B. ANTONIO
 BAC Secretariat Chairman
 City Planning & Development Coordinator Office
 Brgy. 10 A.G. Tupaz St., Laoag City
 Tel. No. (077) 772-001; Local #: 207

APPROVED:

ENGR. SHEILA MARIE N. OPELAC
 City Agriculturist
 BAC Chairman

Remarks

please see attached document

Created by Rhonaline Joy B Agaran
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