



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 10713968  
**Procuring Entity** CITY OF LAOAG, ILOCOS NORTE  
**Title** Purchase of 1st Quarter IT Supplies for the Different Offices of the City Government of Laoag  
**Area of Delivery** Ilocos Norte

<b>Solicitation Number:</b>	2024-07S	<b>Status</b>	<b>Awarded</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	4
<b>Classification:</b>	Goods	<b>Document Request List</b>	5
<b>Category:</b>	Office Supplies and Devices	<b>Date Published</b>	03/04/2024
<b>Approved Budget for the Contract:</b>	PHP 801,786.00	<b>Last Updated / Time</b>	25/04/2024 15:50 PM
<b>Delivery Period:</b>	60 Day/s	<b>Closing Date / Time</b>	26/04/2024 15:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Lykhalyn R. Diego BAC Secretariat Laoag City Hall A. G. Tupaz St. Laoag City Ilocos Norte Philippines 2900 63-77-7720001 Ext.217  lykhalyndiego@gmail.com		

#### Description

Qty. Unit Description  
8 pcs Brother D60 Ink Black  
1 pc Card printer cleaning kit  
8 pcs Computer keyboard  
13 sets Computer mouse with pad optical  
2 units Computer Speaker  
1 btl Computer printer ink 678 Black  
1 btl Computer printer ink 678 color  
3 btls Computer printer ink 704 Black  
3 btls Computer printer ink 704 tri-color  
13 btls Computer printer ink BT5000 Cyan for T300/T310/T5000/T800W  
11 btls Computer printer ink BT5000 Magenta for T300/T310/T5000/T800W  
11 btls Computer printer ink BT5000 Yellow for T300/T310/T5000/T800W  
11 btls Computer printer ink BT5000 Black for T300/T310/T5000/T800W  
6 btls Computer printer ribbon LX310  
1 cdg Computer toner 17a  
1 cdg Computer toner 48A  
3 cdgs Computer toner 85A  
1 cdgs Computer Printer Toner HP48A  
2 pcs Develop Toner T118 Black  
2 pcs DYE Film and cleaning Spool  
1 roll Extension wire  
12 pcs External hard drive 1TB

- 2 pcs External hard drive 2TB
- 9 pcs Flashdrive 16gb
- 8 pcs Flashdrive 32gb
- 4 pcs Flashdrive 4gb
- 7 pcs Flashdrive 64gb
- 2 pcs Flashdrive 8gb
- 2 cdgs Gestetner ink DX2430
- 4 cdgs Gestetner Toner MP250IL
- 2 pcs Memory card 32gb
- 8 pcs Mousepad
- 1 pc Multi Card Reader
- 141 btls Printer ink refill 003 black
- 89 sets Printer ink refill 003 cyan
- 88 btls Printer ink refill 003 magenta
- 86 btls Printer ink refill 003 yellow
- 116 btls Printer ink refill 664 black
- 73 btls Printer ink refill 664 cyan
- 64 btls Printer ink refill 664 magenta
- 64 btls Printer ink refill 664 yellow
- 1 btl Printer ink refill 673 (6 btls/set)
- 3 btls Printer ink refill 790 black for G4010/G2010
- 2 btls Printer ink refill 790 cyan for G4010/G2010
- 2 btls Printer ink refill 790 magenta for G4010/G2010
- 2 btls Printer ink refill 790 yellow for G4010/G2010
- 4 btls Printer ink refill D60 Black
- 1 btl Printer ink refill D60 Cyan
- 3 cdgs Toner MP2014
- 3 cdgs Toner TN118
- 1 cdgs Toner P1006,35A
- 2 cdgs Toner Cartridge 104S
- 1 cdg Xerox copier toner kyocera
- 8 cdgs YMCKTO panel ribbon
- 1 unit SSD 1TB
- 1 pc SD Card 64gb
- 1 unit Radio Recorder
- 5 pcs Wireless Computer Mouse

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	office Supplies and devices	Purchase of 1st Quarter IT Supplies for the Different Offices of the City Government of Laoag	1	Lot	801,786.00

**Pre-bid Conference**

Date	Time	Venue
10/04/2024	3:00:00 PM	Laoag City Hall Annex, Conference Room

**Other Information**

Republic of the Philippines  
 Province of Ilocos Norte  
 BIDS AND AWARDS COMMITTEE  
 CITY OF LAOAG

**INVITATION TO BID**

The LAOAG CITY, through the Government Appropriation Act – Other Supplies and Materials intends to apply the sum of Eight Hundred One Thousand Seven Hundred Eighty-Six Pesos (Php. 801,786.00) being the Approved Budget for the Contract (ABC) to payments under the Solicitation No. 2024-07S. Bids received in excess of the ABC shall be automatically rejected at bid opening. The LAOAG CITY now invites bids for the Purchase of 1st Quarter IT Supplies for the Different Offices of the City Government of Laoag.

A complete set of Bidding Documents may be purchased by interested Bidders on April 10, - April 24, 2024 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of P1,000.00.

The LAOAG CITY will hold a Pre-Bid Conference on April 10, 2024 at City Conference Room, City Hall Annex, Laoag City, which shall be open only to all interested parties who have purchased the Bidding Documents.

Bids must be delivered to the address below on or April 24, 2024, 3:00PM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB. Bid opening shall be on April 10, 2024, 3:00 PM at City Conference Room, City Hall Annex, Laoag City. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

The LAOAG CITY reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at

any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**CONTACT PERSON:**

ESMERALDA B. ANTONIO  
BAC Secretariat Chairman  
Brgy. 10 A.G. Tupaz St., Laoag City  
Tel. No. (077) 772-001; Local #: 264

**APPROVED:**

ENGR. SHEILA MARIE N. OPELAC  
City Agriculturist  
BAC Chairman

**Remarks**

Adjustment on the schedule of activities due to holidays

**Created by** Lykhalyn R. Diego

**Date Created** 02/04/2024

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